

**RECORD OF PROCEEDINGS
REGULAR MEETING
MAY 4, 2026**

The Bath Township Board of Trustees met in the Trustee Meeting Room on May 4, 2026 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Sharon Troike convened the meeting. Trustees present were Mrs. Sharon Troike, Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER

Mrs. Troike called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Troike requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Troike welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Troike requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2026-00651 through 2026-00683 and payments in the amount of \$213,793.18.**

Included in the payments are the following:

- \$12,572.81 to Hall Public Safety for new vehicle equipment installations (Police)
- \$20,957.56 to Internal Revenue Service for 2023 and 2024 assessments (Admin)
- \$11,394.00 to Phoenix Safety Outfitters for turnout gear (Fire)
- \$66,719.76 to Zoll Medical Group for AutoPulse and AED's (Fire)

Mrs. Goodrich seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **AYE**

Mrs. Troike, **AYE**

Mrs. Goodrich, **AYE** **Motion Passed**

2. Fiscal Officer Tuttle recommended that the Trustees consider Resolution 2026-30 Authorizing a Journal Entry Adjustment from 684 to 209:

Mr. Gaffney introduced the following resolution and moved its adoption:

RESOLUTION 2026-30

A RESOLUTION AUTHORIZING A JOURNAL ENTRY ADJUSTMENT FROM FUND 684 (NEU CORONAVIRUS LOCAL FISCAL RECOVERY FUND) TO FUND 209 (POLICE DEPARTMENT – FULL-TIME WAGES)

WHEREAS, Bath Township has received funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) program under federal law; and

WHEREAS, the United States Department of the Treasury has issued guidance permitting the use of SLFRF funds for the provision of government services, including the payment of public safety personnel such as police and fire wages; and

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WHEREAS, the Bath Township Board of Trustees has previously appropriated SLFRF funds for eligible expenditures, including full-time police wages, prior to the December 31, 2024, reporting deadline; and

WHEREAS, such funds are required to be obligated and expended in accordance with federal guidance no later than December 31, 2026; and

WHEREAS, the Board of Trustees has determined it is necessary to perform an adjusting journal entry from Fund 684 (NEU Coronavirus Local Fiscal Recovery Fund: 684-14-210-5-7-6020 Police) to Fund 209 (Police Department: 209-14-210-5-1-0300 Police Full-Time Wages) to properly account for and expend such appropriations in compliance with applicable guidance;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bath Township, Summit County, Ohio:

Section 1. That the Fiscal Officer is hereby authorized and directed to make a journal entry adjustment in the amount of One Hundred Fifty-Nine Thousand Six Hundred Thirty-Nine Dollars and Thirty-Four Cents (\$159,639.34) from Fund 684 – NEU Coronavirus Local Fiscal Recovery Fund to Fund 209 – Police Department Full-Time Wages.

Section 2. That this journal entry adjustment is made in accordance with permitted uses under the State and Local Fiscal Recovery Fund program, specifically for the provision of government services, including full-time police wages.

Section 3. That the Board hereby affirms that the funds subject to this journal entry adjustment were duly appropriated prior to December 31, 2024, in compliance with federal reporting requirements, and will be fully expended prior to December 31, 2026.

Section 4. That the Fiscal Officer is authorized to take any and all actions necessary to ensure proper accounting, reporting, and compliance with all applicable federal, state, and local requirements related to this transfer.

Section 5. That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

Section 6. That this Resolution is necessary to timely comply with federal SLFRF funding requirements; wherefore, this Resolution shall take effect and shall be in force immediately upon its adoption.

Mrs. Goodrich seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

3. Fiscal Officer Tuttle recommended, and **Mrs. Goodrich moved to approve the meeting minutes for April 20th, 2026, Regular Trustee Meeting. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
4. Fiscal Officer Tuttle stated the correspondence log is available for public view.

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POLICE SERGEANT BILL ALEXANDER ON BEHALF OF POLICE CHIEF VITO F. SINOPOLI
No Report/Recommendations

INTERIM FIRE CHIEF JOHN RODRIGUEZ
Report/Recommendations

1. Interim Fire Chief Rodriguez recommended, and Mr. Gaffney moved to approve the removal of Part-Time Firefighter/Paramedic Chris Markley from probationary status effective May 5, 2026. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.

ASSISTANT SERVICE DIRECTOR SEAN HUMPHRYS ON BEHALF OF SERVICE DIRECTOR CAINE COLLINS
No Report/Recommendations

PARKS DIRECTOR JEFF FRANCE
Report/Recommendations

1. Parks Director France recommended, and Mrs. Goodrich moved to approve the hiring of two seasonal employees Aaron Sommers for year 5 at \$17/hour and Dillon Carlquist at year 2 at \$15.50/hour pending compliance with all rules and regulations of Bath Township. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK
Report/Recommendations

1. Zoning Inspector Funk recommended, and Mr. Gaffney moved to approve the creation of Comprehensive Plan Implementation Committee (CPIC) and to appoint the following residents to a 5-year term beginning on May 4, 2026:
 - Jack Bauman
 - Susan Lines
 - Brian Pickering
 - Heather Pasket
 - Kara Lapso

Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.

ZONING DIRECTOR WILLIAM FUNK ON BEHALF OF ADMINISTRATOR VITO F. SINOPOLI
Report/Recommendations

1. Zoning Director Funk recommended, and Mrs. Goodrich moved to accept a donation of lumber from Barb Toth. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.
2. Zoning Director Funk recommended, and Mr. Gaffney moved to accept a donation in the amount of \$250 from Anton J. and Constance J. Kalina to be used as needed by the Bath Township Police Department. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.
3. Zoning Director Funk recommended that the Trustees consider Resolution 2026-31 Amending Resolution 2001-37:

Mrs. Goodrich offered the following resolution for consideration:

RESOLUTION 2026-31

**A RESOLUTION AMENDING BATH TOWNSHIP RESOLUTION NO. 2001-37 TO REMOVE REFERENCES TO
FULL TIME POLICE PATROLMEN AND TO REAFFIRM THE MAXIMUM HIRING AGE FOR FULL-TIME
FIREFIGHTER/PARAMEDICS**

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WHEREAS, the Bath Township Board of Trustees previously adopted Resolution No. 2001-37 establishing a maximum hiring age for initial appointments to the Bath Township Police and Fire Departments; and

WHEREAS, the Board of Trustees has determined it is necessary to amend Resolution No. 2001-37 to remove all references to police officers; and

WHEREAS, the Board further finds it appropriate to establish both minimum and maximum hiring age requirements for full-time firefighter/paramedics to ensure consistency and compliance with applicable standards;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bath Township, Summit County, Ohio:

Section 1. That Resolution No. 2001-37 is hereby amended to remove all references to the Bath Township Police Department and police patrolmen, and such provisions shall no longer have any force or effect.

Section 2. That the Board reaffirms and continues the maximum hiring age for initial full-time firefighter/paramedic appointments to the Bath Township Fire Department at thirty-five (35) years of age.

Section 3. All other provisions of Resolution No. 2001-37 consistent with this amendment shall remain in full force and effect.

Section 4. This Resolution shall take effect and be in force at the earliest period allowed by law.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich , **AYE** **Resolution Adopted**

4. Zoning Director Funk recommended that the Trustees consider Resolution 2026-32 Organizational Amendment 02- Personnel Policy Manual:

Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-32
AMENDMENT 02
TO AMEND THE 2026 PERSONNEL POLICY MANUAL**

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2026 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2026; and,

WHEREAS, after review, the Board of Trustees has decided to revise and update the 2026 Personnel Policy Manual to amend the following information:

1. To amend the 2026 Personnel Policy Manual, section 1.2 Recommended Hiring Procedures, subsection External Postings to read as follows: The maximum age for initial full-time firefighter/paramedics shall be thirty-five (35) years of age.

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NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2026 Personnel Policy Manual to include the updated information in the attachment and shall be retroactively effective as of January 1, 2026.

Mrs. Goodrich seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Troike, AYE

Mr. Gaffney, AYE

Mrs. Goodrich, AYE

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

Mr. Gaffney spoke as the Trustee liaison to the Fire Department, and shared in memorial of Larry Hershey, who recently passed and was the Bath Fire Chief for 28 years until 1992.

COMMUNITY UPDATES:

1. James McClellan, President of Discover Bath Barns spoke about barn fire safety.
2. Kathy Sidaway, invited everyone to attend the 2026 State of the Parks meeting on Thursday, May 21st at 6:00pm at the UA Field Station in Bath Nature Preserve.

FUTURE TRUSTEE MEETINGS AND EVENTS

Appearance Review Commission	May 7, 2026, 5pm	Trustee Meeting Room
Heritage Corridors of Bath	May 13, 2026, 4:30pm	Trustee Conference Room
Zoning Commission	May 14, 2026, 6pm	Trustee Meeting Room
Spring into Nature	May 17, 2026, 1-4pm	U of A Field Station at Bath Nature Preserve
Board of Trustees Meeting	May 18, 2026, 9:25am	Revere High School
Water and Sewer District Board	May 18, 2026, 6pm	Trustee Meeting Room
Board of Zoning Appeals	May 19, 2026, 7pm	Trustee Meeting Room
Park Board: State of the Parks	May 21, 2026, 6pm	U of A Field Station at Bath Nature Preserve
Board of Trustees Special Meeting (Bill Pay)	June 1, 2026, 9:30am	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZEN'S COMMENTS

1. Joann Alexander, 270 Harmony Hills Dr, invited all Bath homeowners to the Bath Homeowners Association meeting at Old Trail School on Thursday, May 21, 2026, at 7pm.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:33pm.

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Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice President
Bath Township Board of Trustees

Elaina E. Goodrich
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: April 20th, 2026
Bath Township Board of Trustees

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